



## EMERGENCY FOOD & SHELTER PROGRAM PHASE 36 FUNDING APPLICATION

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**Applications are due on Friday, July 19, 2019 by 12:00pm (noon)**

**All applications must be submitted via email to [roselyn@unitedwaydco.org](mailto:roselyn@unitedwaydco.org).**

**Faxed, mailed, late, or otherwise incomplete applications will not be accepted for consideration.**

The intent of this program is for the purchase of food and shelter, to supplement and expand current available resources, and not to substitute or reimburse ongoing programs and services or to start new programs. Consequently, the Local Board will only consider fully operational agencies to receive funds to supplement and expand eligible on-going services and will not fund agencies in anticipation of a needed service (i.e., fire victims, floods, tornadoes, etc.) nor for singular or special celebratory/holiday baskets, etc. The Local Emergency Food and Shelter Program (EFSP) Board will not consider applications for funding due to budget shortfalls or reductions in other funding sources.

United Way of Douglas County will coordinate with the Local EFSP Board to manage the process for reviewing and scoring applications. This is a competitive process with limited funding available, and submission of an application does not guarantee funding. The Local EFSP Board reserves the right to award partial or full funding requests. Applicants will receive funding notification by August 1, 2019.

Douglas County has a total award of \$42,351 to allocate. The minimum funding amount is \$1,000.

**Applicants may apply for funds in the following categories:**

- A. Served Meals - This category pertains to basic, nutritional, hot, or cold prepared meals that are served by the Local Recipient Organization (LRO) or delivered to clients. Food costs for meals served in a shelter should be included here. The per meal rate of \$2.00 may be used for agencies serving congregate meals.
- B. Other Food - This category includes food vouchers for food orders, food boxes, or food purchased by food banks/pantries.
- C. Mass Shelter (on-site) - This category pertains to funds to provide shelter within the LRO's own facility. Food served in a shelter is not included here. LROs may use a per diem rate of \$12.50 for housing clients in their facility.
- D. Rent/Mortgage - This category pertains to funds to provide clients with rent/mortgage assistance (one month only per client/family).
- E. Utilities - This category pertains funds to provide clients with utility assistance (one month only per client/family/per utility).

**In accordance with the authorizing legislation of funds, priority consideration and special emphasis will be given to the specialized needs of:**

- Homeless individuals with mental and physical disabilities and illness to facilitate access to other sources of services and benefits
- The elderly
- Families with children
- Native Americans
- Veterans

**Please direct questions to:**

Lea Roselyn, United Way of Douglas County VP Community Impact



Catholic Charities USA



The Jewish Federations of North America



United Way of Douglas County



American Red Cross



National Council of Churches

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### ORGANIZATION INFORMATION

Legal Name of Organization: \_\_\_\_\_

Agency Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Executive Director Name (if different than contact above): \_\_\_\_\_

Agency EIN\*: \_\_\_\_\_ DUNS ID Number\*\*: \_\_\_\_\_

Type of Organization:  Nonprofit  Government Entity

Is your organization debarred or suspended from receiving federal funds?  Yes  No

### FUNDING REQUEST

Identify funding category, enter amount requested, program budget, and the number served by program.

Category	EFSP Amount Requested	Other Funds (Non-EFSP)	Total Program Budget	Outputs***
Served Meals				
Other Food				
Mass Shelter				
Rent/Mortgage				
Utility Assistance				
<b>Total</b>				

\*The National EFSP Board requires all Local Recipient Organizations (LROs) to have a Federal Employer Identification Number (EIN). If an LRO does not have an FEIN, the LRO must apply to the IRS for this number. There is no charge for an FEIN, and the required form is the SS-4. All agencies funded through fiscal agents are also required to provide an FEIN to the National Board to receive a grant. Grants will be held until this information has been provided.

\*\*The National Board requires all LROs to have a Data Universal Number System (DUNS) number. If an LRO does not have a DUNS number, the LRO must apply to Dun and Bradstreet for this number. There is no charge for the DUNS number.

\*\*\*Outputs are the number of products/participants (e.g. # of meals served, # of clients served, # of shelter nights provided, etc.)

Total Agency Operating Budget: \_\_\_\_\_

Has the organization received EFSP funding in the past?  Yes  No

*If yes and requesting a funding increase, explain the rationale for the increased funds:*

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**PROGRAM INFORMATION**

Agency Mission Statement:

Describe the program and services provided:

Describe the program's capacity to equitably serve people without discrimination in Douglas County:

**Which priority population will be served? Check all that apply.**

- Homeless individuals/families                       Elders/Seniors                       Veterans
- Families with children under 18                       Native Americans

**How does your program serve the specialized needs of the priority populations indicated above?**

**Describe the program's participant eligibility requirements.**

**Are you currently providing services for which you requesting EFSP funds?**                       Yes                       No

**Are services offered to members of every community in Douglas County?**                       Yes                       No

**Are all program services free of charge for recipients?**                       Yes                       No

**Are all program services offered to all clients free from discrimination?**                       Yes                       No

**All nonprofit applicants must submit the following documents as an email attachment, to be sent with completed application:**

1. List of current Board of Directors
2. IRS 501 (c) 3 determination letter
3. IRS Form 990
4. Client intake form if applicable